



OKLAHOMA STATE UNIVERSITY
CEAT Continuing Education

Registration Form for
Engineering • Architecture • Management Courses

Course Name: _____

Course Date: _____ Course Location: _____

Primary Contact's Name: _____

Participant's Name: _____

Please complete one copy for each participant.

Participant's Title: _____

Company Name: _____

Company Address: _____

City: State: Zip _____

Phone: _____ Fax: _____

Email: _____

Total Registration Amount: _____

Method of Payment:

Check Payable to OSU CEAT Continuing Education

MC/Visa #: _____ Exp. Date (mm/yy): _____

Invoice Company
FEI# _____ PO# _____

I found about OSU Training by:

- Brochure Newsletter Previous Participant
- Internet Email

- * **Registration Fees:** Include all class and lab sessions, instructional materials, morning and afternoon refreshments.
- * **Refunds:** Registrations may be cancelled without penalty up to **seven working days prior** to the start of the program. A 10% service charge will be applied to the registrants who fail to attend or cancel without proper notification.
- * **Cancellation Policy:** In the event a program is cancelled, OSU will not be responsible for any cancellation charges assessed by airlines, hotels, travel agencies, rental car companies, etc., therefore all reservations should be made on a refundable basis.

**Mail to: OKLAHOMA STATE UNIVERSITY
CEAT CONTINUING EDUCATION
512 ENGINEERING NORTH
STILLWATER, OK 74078**

Fax to: (405) 744-5369